

## PIKE COUNTY BOARD of HEALTH MINUTES

Tuesday, September 12, 2017

### **MEMBERS PRESENT:**

Joey Collins, D.V.M., Chairman  
Marietta Campoy, Pharmacist  
Diana Thacker, Physical Court Representative  
R. V. Mettu, M.D  
Debra Huffman, Lay person  
Tracy Thornsby, R.N., BSN  
Brian Morris, Proxy, Judge Executive

### **OTHERS PRESENT:**

Dr. Rangel, Sec., Director  
Cindy Hamilton  
Jim Cecil  
Suetta Clevinger  
Shelebra Bartley, P.A-C.  
Jackie Cole  
Layne Blackwell

### **MEMBERS NOT PRESENT:**

Bill Deskins, Judge Executive  
Laura Paula Ashby-Jones, D.O.  
Paul Maynard, M.D.  
Mary Anne Belcher, O.D.  
James Justice, D.M.D.

### **Call to Order**

Dr. Collins called the meeting to order at 6:03 p.m. It was noted that a quorum was present.

### **Adoption of Agenda**

A motion was made to accept the agenda by Dr. R.V. Mettu and a second by Debra Huffman. Motion carried unanimously.

### **Approval of June 6, 2017 Minutes**

A motion was made by Diana Thacker and a second by Marietta Campoy to accept the minutes of the June 6, 2017 board meeting. Motion carried unanimously.

### **Financial and Budget Reports**

Jim Cecil, Director of Administrative Services, gave the Financial Report. Board members were given a copy of the board of health account balances, showing the beginning balances, amount of receipts and disbursements, and the total ending balances for each of the district's checking and CD accounts. After reviewing the expenses, a request was made for a motion to approve the expenditures that total \$418,315.10. A motion was made by Diana Thacker and a second by Debra Huffman to approve the expenditures. Motion carried unanimously.

### **Taxing District Expenses/Account Balances**

For FY 16-17, the Taxing District experienced an increase of \$600,571. Mr. Cecil also included an updated balance as of 9/12/2017, showing the beginning balance, amounts of receipts and disbursements and the total ending balances for each of the districts accounts.

### **FY 16-17 Revenue and Expense Report**

Mr. Cecil discussed the Revenue and Expense Reports for FY16-17. Closeout was completed with a year-end surplus of \$650,560.90. We anticipated that this might happen with the delay of the Medicaid Match billings in which we are still waiting. Currently the last match payment was paid for the time period from October thru December of 2016. He further stated the state was having problems with proper accounting for the match that has continued to delay the billings. At some point this will be corrected and we very well could have as much in match payments this year as we have in actual receipts.

### **Audit**

Mr. Cecil stated the financial audit of the Health Department and taxing district was recently completed by Lynette Schlinder, C.P.A. The auditors were very pleased with the continued improvements, oversight and management of the finances of the health department. Mrs. Schlinder did suggest that it would be better to move money around to different banks to obtain the best interest rates available.

### **FY 17-18 Revenue and Expense reports**

Mr. Cecil discussed the revenue and expense reports for the new fiscal year. They include the totals for the first two months thru the end of August. It is very early, but currently we are projecting a year-end deficit of \$51,140. This projection only includes limited revenues and expenditures and will start to level out as the year progresses, which is normal.

### **Retirement Contribution Rate for FY 18-19**

Jim Cecil stated that notification had been received that the retirement contribution rate for the health department will increase from 49.47% to 84.06% beginning July 1, 2018. Based on the current years approved budgeted salaries, this calculates to an additional \$750,000 in expenditures. Few other details were provided. We will have to wait and see if additional funding will be allocated in the FY 18-19 budget to help alleviate this potential huge increase.

### **Old Business**

#### **a) Accreditation Update**

Layne Blackwell, Accreditation Coordinator reviewed the CHA, CHIP, and Strategic Plan that was mailed to the board members.

#### **b) Majestic Update**

Shelebra Bartley, P.A.-C gave an update on the progress at Majestic Elementary. The health department is waiting for the contract to be completed by the Pike County Fiscal Court.

### **New Business**

#### **a) Proposed Medicaid Expansion Changes**

Shelebra Bartley, P.A.-C attended a Medicaid 115 Waiver meeting that was conducted by Dr. White, Dr. Polk and the Kentucky HEALTH representatives. The Kentucky HEALTH representatives would like to use existing health department programs to

implement their programs. Shelebra reported to the board the six key components that were described to her by the Kentucky HEALTH representatives at the meeting. She also informed the board the Kentucky HEALTH program would be implemented in 3 phases, with phase one being implemented January 2018.

b. Mandatory Pike County Food Handlers Class

Jackie Cole, Environmental Director, asked the board of health to add to the requirement concerning Food Handler's Cards that the class be taught locally and to not accept online classes or food handler certifications.

A motion was made to have the class taught at the Pike County Health Department by Tracy Thornsbury and a second by Brian Morris.

c. Dental Hygiene Program Update

Jim Cecil gave an update on the Bright Smiles Dental Program. The Pike County Board of Education had recently informed the health department that they no longer wanted the program in the schools. Mr. Cecil stated the health department had an upcoming meeting with Pike County Board of Education Superintendent Reed Adkins and he was hopeful the situation could be resolved. If the county doesn't agree to let the program back in, we may expand into Letcher, Knott, and Johnson Counties.

**Personnel**

The Board called for an executive session at 6:57 and returned at 7:20pm. After returning to open session Dr. Collins stated the Board of Health had chosen Shelebra Bartley, P.A.C to be interim director while Dr. Rangel was off work on medical leave. Mrs. Bartley accepted. Dr. Collins asked that the paperwork be submitted for Mrs. Bartley to receive a salary adjustment.

**Adjourn**

A motion was made by Diana Thacker to adjourn and a second by Debra Huffman. Motion carried unanimously. Meeting adjourned at 7:35p.m.

Respectfully Submitted:



**Rafael Rangel, MD, Public Health Director III  
Secretary to Board**



**Joey Collins, DVM  
Chairman of the Board**